



REPUBLIC OF THE PHILIPPINES

# DEPARTMENT OF AGRARIAN REFORM

Tunay na Pagbabago sa Repormang Agraryo



## SUPPLEMENTAL BID BULLETIN NO. 1

02 June 2025

### AMENDMENTS/CLARIFICATIONS ON THE PHILIPPINE BIDDING DOCUMENTS FOR THE PROCUREMENT OF SECURITY SERVICES FOR THE DEPARTMENT OF AGRARIAN REFORM CENTRAL OFFICE (DARCO) FOR CY 2025

Reference No.: DAR-2025-04

This Supplemental Bid Bulletin is hereby issued to amend/clarify certain sections of the Philippine Bidding Documents, to wit:

SECTIONS/CLAUSES AFFECTED	AMENDMENT/S
<b>Section IX. Annex "A-1"</b>  SSS Premium (ER Contribution only) Rate Effective 2022	SSS Premium (ER Contribution only) Rate Effective <b>2025</b>
<b>Section IX. Annex "A-1"</b>  PhilHealth Premium (Employer's Share Contribution – PhilHealth Advisory No. 2020-0005: 4% of the MR)	PhilHealth Premium (Employer's Share Contribution – <b>PhilHealth Advisory No. 2025-0002: 5% of the MR</b> )


CONSOLIDATED QUERIES	DAR'S CLARIFICATION
Whether there is a possibility to reduce the 20% agency fee	The BAC clarified that the standard administrative fee is not less than 20% of the total contract cost based on Section 9 of Republic Act No. 11917. The end-user representative further explained that the 20% rate for administrative overhead and margin has been the standard baseline used in previous engagements with past security service providers.
Whether submission of a bid with an agency fee below 20% will result in automatic disqualification.	The BAC reiterated that the 20% rate has a legal and practical basis. Reducing this rate could compromise the quality of service and may also violate labor laws. Therefore, the agency fee must not fall below the prescribed 20%.
On specific documents which should be submitted as proof that the agency has at least five (5) years of experience in providing security services.	The BAC clarified that the agency may submit its License to Operate or any official license or document which demonstrates that the agency has been operational and providing security services for at least five (5) years.
Whether the NCII Certification and First Aid and Basic Life Support Certification will be submitted during bid opening or post-qualification.	The BAC clarified that the certifications must be submitted during the bid submission.
Whether there is a specific requirement (year, model or specifications) for the motorized	The BAC emphasized that if the vehicles are serviceable and would be able to meet operational needs, said vehicles would suffice.



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vehicles (2-wheel and 4-wheel).	
Whether the submission of a site inspection certificate is required during the bid opening.	The BAC clarified that it is not required to submit a site inspection certificate. However, bidders are encouraged to conduct site inspection as it may be helpful in the preparation of their security plan.
Whether it is necessary to submit copies of ongoing contracts.	The BAC clarified that copies of the ongoing contracts must be attached as part of the required technical documents.

Approved by:

  
**ATTY. QUINTIN O. MAGSICO JR.**  
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